



ASPIRE CENTRE
SPORTS, FITNESS & RECREATION
AT SOUTHFIELDS ACADEMY

Internal Quality Assurance (IQA) Policy

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Policy Statement

Aspire@Southfields (t/a Aspire Centre) is committed to maintaining high-quality standards in the delivery of courses under the Swimming Teachers' Association (STA). This Internal Quality Assurance (IQA) policy outlines our approach to monitoring and ensuring the quality, consistency, and integrity of our courses, assessments, and internal processes. We are dedicated to continuous improvement and providing an exceptional learning experience for our learners.

Objectives

Aspire Centre aims to ensure that all courses and assessments delivered under STA meet the requirements and standards set by STA and relevant regulatory bodies.

The centre will implement effective quality assurance processes to monitor, evaluate, and enhance the quality of teaching, learning, assessment, and support services.

The ATC/P Co-ordinator will strive to achieve consistency and fairness in the assessment of learners across different courses and assessors, ensuring that all learners are treated equitably.

Aspire Centre is committed to an ongoing cycle of review, evaluation, and improvement to enhance the effectiveness and efficiency of our internal processes and deliver the best possible learning outcomes for our learners.

Responsibilities

The appointed ATC/P Co-ordinator and senior management team are responsible for providing leadership, resources, and support to establish and maintain an effective IQA system. They will ensure compliance with STA requirements and promote a culture of continuous improvement.

A designated ATC/P Co-ordinator will oversee the implementation and maintenance of the IQA system. They will be responsible for coordinating quality assurance activities, conducting internal audits, and ensuring compliance with STA guidelines.

Assessors and tutors have a responsibility to adhere to the IQA policy and associated procedures. They must ensure that assessments are conducted accurately, fairly, and in accordance with STA standards. They should actively participate in internal verification processes and engage in professional development opportunities to enhance their assessment skills.

Learners are encouraged to provide feedback on the quality of teaching, learning, and assessment processes. They should actively engage in their own learning and communicate any concerns or suggestions for improvement.

IQA Processes

Aspire Centre will implement robust internal verification processes to ensure the quality and consistency of assessments. This will include the regular sampling and moderation of assessments, ensuring they meet STA standards and criteria.

We will strive to establish processes for standardizing assessment practices and ensuring consistency among assessors. This may involve regular meetings, sharing best practices, and providing guidance and feedback to maintain a high level of consistency.

Aspire Centre will provide opportunities for assessors and tutors to engage in Continuous Professional Development (CPD) activities to enhance their assessment skills, knowledge of STA requirements, and understanding of current industry practices.

We will actively seek feedback from learners, assessors, and other stakeholders to assess the effectiveness of our courses, assessments, and support services. This feedback will be used to identify areas for improvement and implement necessary changes.

Documentation and Records

Aspire Centre will maintain accurate and up-to-date records of internal quality assurance activities, including verification records, assessment decisions, feedback, and improvement actions. These records will be securely stored and easily accessible for reference and audit purposes.

Review

This policy will be reviewed periodically to ensure its effectiveness, relevance, and alignment with STA requirements and industry best practices. Any necessary updates or amendments will be made to reflect changes in regulations or feedback received.

Aspire Centre, delivering courses under the Swimming Teachers' Association (STA), is committed to maintaining high-quality standards through effective internal quality assurance processes. By implementing this IQA policy, we aim to provide learners with a consistent, fair, and exceptional learning experience that meets STA's requirements and supports their professional development.